# Newtown Volunteer Ambulance Association, Inc.

**THESE MEETING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES**

## Minutes of Regular Meeting of October 13, 2026

The Board of Trustees of the Newtown Volunteer Ambulance Association held a regular meeting on Tuesday, October 13, 2026 at 6 Washington Square, Newtown, CT at 7:30 pm.

**Present:** Malcolm McLachlan (President), Joe Kearney (VP), Pat Llodra (Secretary), Dan Rosenthal (Treasurer), Chief Jenn Newsom, Jim Filan, Nancy McLachlan and Kristen Velsmid
**Absent**: Patrick Simms
**NVAC Present:** EMT Jeff Jorgenson (via speakerphone)
**NVAA Staff Present:** Susan Miles

**Call to Order:**
The NVAA Board of Trustees meeting was called to order at 7:30 pm by Mr. McLachlan.

**Public Participation:**

**Treasurer's Report:**
Mr. Rosenthal reported that NVAA's cash balance at Newtown Savings Bank totals $82,705. Assets held at Stifel total $3,138,088 which are allocated as follows: cash, $841,557; equities, $1,326,186 and fixed-income, $970,345. The total combined assets are $3,220,793.

**Acceptance of Treasurer's Report:**
Mrs. Llodra made a motion to accept the treasurer's report as presented. It was seconded by Mr. Kearney and passed unanimously.

**Acceptance of Minutes of the September 8, 2026 meeting:**
Mrs. Llodra made a motion to accept the minutes of the regular meeting. It was seconded by Mrs. McLachlan and passed unanimously.

**Chief's Report:**
Chief Newsom reported that she will not be running for re-election next year. Five EMTs were just released withing the last two weeks and there are six candidates waiting to train. All maintenance on the vehicles is up-to-date. There is a new display TV in the garage

that shows the lineup of the rigs and other pertinent information. There were 15 calls yesterday that were all covered successfully. Work on the MVRs is continuing to move forward. She discussed the billing for lift assists for Newtown residents. Mr. McLachlan will contact CAG regarding billing for lift assists in instances where there is no insurance coverage.

**Acceptance of Chief's Report:**
Mr. Rosenthal made a motion to accept the Chief's Report. It was seconded by Mrs. McLachlan and passed unanimously.

**President's Report:**
Mr. McLachlan reported that EMT Peterson fell in the garage while reviewing one of the rigs. She needed transportation to the hospital by ambulance and subsequent surgery. He mentioned that EMT Hanlon will investigate the possibility of getting paint infused with sand for the aisle areas of the garage which could mitigate the occurrence of future falls. Mr. McLachlan reviewed the 2025 26 finances and the expected ambulance purchases in 2027 during the treasurer's report.

**Old Business:**
New surveillance signs will be posted at the garage entrances to notify everyone that the building is under continuing surveillance.

Mrs. Llodra made a motion to approve six scholarships from NVAA for college students meeting the requirements. The motion was seconded by Mr. Rosenthal. The six EMTs will receive awards in the amount of $2,500 each this fall and be recognized in *The Bee* and at the Holiday Party. The motion passed with one abstention.

Mrs. McLachlan proposed a new follow-on scholarship award this year for active EMTs from NVAA. There was a motion by Mrs. Velsmid and seconded by Mrs. Llodra to offer a $2,500 scholarship to a full-time post-graduate student in the medical field. The offering of this scholarship will be reviewed annually. The motion passed.

Mr. McLachlan reported on the cost of the two ambulances scheduled for delivery in 2027. The new vehicles will be equipped with 4-wheel drive which accounts for the price increase. He also reported on the possible market values of the rigs being replaced.

EMT Jorgenson reported that the State delegation meeting has been postponed and he will provide the rescheduled date. The handout he provided had current information on MIH. A detailed discussion of MIH followed. It is a separate and distinct function from emergency calls. Mrs. McLachlan made a motion to accept the written handout report of EMT Jorgenson and agree to fund the work of EMT Jorgenson and Mrs. Velsmid on MIH for another month. Mrs. Llodra provided a second. The motion passed.

**New Business:**

Mr. McLachlan reviewed the Incentive Plan totals for this quarter which total $29,501 for 35 EMTs. Mrs. Llodra made a motion to accept the Incentive Plan for the 3rd quarter of 2026 and agree to fund the Plan for the final quarter of 2026. The motion was seconded by Mrs. McLachlan and passed unanimously.

**Communications/Announcements:**
Mr. McLachlan reminded everyone that the upcoming Annual Meetings begin at 7:15 pm on Tuesday, November 10th.

**Adjournment:**
Mrs. Llodra made a motion to adjourn the meeting and it was seconded by Mrs. McLachlan. The meeting was adjourned at 8:19 pm.

Respectfully submitted,

E. Patricia Llodra, Secretary
Newtown Volunteer Ambulance Association, Inc.

# NEWTOWN VOL. AMBULANCE
## Balance Sheet
### As of September 30, 2026

| | Sep 30, 26 |
|---|---|
| **ASSETS** | |
| Current Assets | 3,229,756.23 |
| Fixed Assets | 7,375,972.05 |
| Other Assets | -2,902,674.43 |
| **TOTAL ASSETS** | **7,703,053.85** |
| **LIABILITIES & EQUITY** | |
| Liabilities | -30,987.57 |
| Equity | |
| 2998 PERM RESTIRCTED NET ASSET | 95,757.19 |
| 2999 UNRESTRICTED NET ASSETS | 6,733,774.25 |
| Net Income | 904,509.98 |
| Total Equity | 7,734,041.42 |
| **TOTAL LIABILITIES & EQUITY** | **7,703,053.85** |

| | |
|---|---|
| **CASH ON HAND at 10/10/26** | |
| NSB Main Checking | 28,774 |
| NSB Corps Checking | 1,775 |
| Stifel Brokerage @ 09/30/26 | 821,321.00 |
| Stifel Horizon @ 09/30/26 | 1,601,061.00 |
| Stifel Bahl & Gaynor @ 9/30/26 | 684,333.00 |

# NEWTOWN VOL. AMBULANCE
## Profit & Loss Budget Performance
### September 2026

| | Sep 26 | Oct '25 - Sep 26 | YTD Budget | $ Variance | % of Budget Attained | Last FYTD Oct 2025- Sep 2026 | Annual Budget |
|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | |
| 3000 FUND DRIVE | -7,235.78 | 78,091.05 | 70,000.00 | 8,091.05 | 111.56% | 72943.33 | 70,000.00 |
| 3100 DONATIONS | 923.06 | 11,495.84 | 0.00 | 11,495.84 | 100.0% | 8270.11 | 0.00 |
| 3300 GRANTS | 0.00 | 304,000.00 | 0.00 | 304,000.00 | 100.0% | 1113470.65 | 0.00 |
| 3350 Income EMT Classes | 8,545.00 | 19,830.00 | 20,000.00 | -170.00 | 99.15% | 27970.26 | 20,000.00 |
| 3601 OTHER INCOME | 0.00 | 18,701.20 | 0.00 | 18,701.20 | 100.0% | 32295.00 | 0.00 |
| 3700 Ambulance Revenue Recovery | 140,418.61 | 1,398,753.42 | 1,250,000.00 | 148,753.42 | 111.9% | 1326045.56 | 1,250,000.00 |
| Total Income | 142,650.89 | 1,830,871.51 | 1,340,000.00 | 490,871.51 | 136.63% | 1587994.91 | 1,340,000.00 |
| **Expense** | | | | | | | |
| 4000 ACCOUNTING/Auditor | | | | | | | |
| 4001 Bookkeeping | 4,776.00 | 12,322.00 | 12,000.00 | 322.00 | 102.68% | 13882.00 | 12,000.00 |
| 4000 ACCOUNTING/Auditor - Other | 0.00 | 14,500.00 | 14,500.00 | 0.00 | 100.0% | 12000.00 | 14,500.00 |
| Total 4000 ACCOUNTING/Auditor | 4,776.00 | 26,822.00 | 26,500.00 | 322.00 | 101.22% | 25882.00 | 26,500.00 |
| 4100 ADVERTISING | 0.00 | 313.33 | 4,500.00 | -4,186.67 | 6.96% | 3025.89 | 4,500.00 |
| 4300 AMBULANCE | | | | | | | |
| 4301 MAINTENANCE & REPAIR | 1,999.37 | 69,034.60 | 57,000.00 | 12,034.60 | 121.11% | 73196.70 | 57,000.00 |
| 4302 Collision Repair | 741.25 | 741.25 | 10,000.00 | -9,258.75 | 7.41% | 4925.00 | 10,000.00 |
| 4303 Equipment Repairs | 90.23 | 23,231.12 | 7,000.00 | 16,231.12 | 331.87% | 8473.55 | 7,000.00 |
| 4303A Equip Service Contracts | 2,281.15 | 30,371.28 | 20,000.00 | 10,371.28 | 151.86% | 29808.33 | 20,000.00 |
| Total 4300 AMBULANCE | 5,112.00 | 123,378.25 | 94,000.00 | 29,378.25 | 131.25% | 116403.58 | 94,000.00 |
| 5000 BANK CHARGES | 0.00 | 3,918.10 | 4,000.00 | -81.90 | 97.95% | 4669.01 | 4,000.00 |
| 5500 COMMUNICATIONS | 115.00 | 6,581.20 | 15,000.00 | -8,418.80 | 43.88% | 8742.40 | 15,000.00 |
| 5700 TRAINING MEMBERS | 150.80 | 3,911.01 | 15,000.00 | -11,088.99 | 26.07% | 6286.06 | 15,000.00 |
| 5770 TRAINING COMMUNITY | 2,664.00 | 29,932.27 | 22,000.00 | 7,932.27 | 136.06% | 25629.52 | 22,000.00 |
| 5790 UNIFORMS | 1,656.00 | 13,277.19 | 16,000.00 | -2,722.81 | 82.98% | 13381.81 | 16,000.00 |
| 5791 Direct Response Program | 0.00 | 107.96 | 0.00 | 107.96 | 100.0% | 7824.85 | 0.00 |
| 5800 CORPS BENEFIT | 16,254.66 | 95,116.19 | 73,324.00 | 21,792.19 | 129.72% | 72544.05 | 73,324.00 |

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### September 2026

| | Sep 26 | Oct '25 - Sep 26 | YTD Budget | $ Variance | % of Budget Attained | Last FYTD Oct 2025- Sep 2026 | Annual Budget |
|---|---|---|---|---|---|---|---|
| 6000 HEALTH & WELLNESS | 0.00 | 80.00 | 2,000.00 | -1,920.00 | 4.0% | 0.00 | 2,000.00 |
| 6100 Emergency Preparedness | 1,300.01 | 6,418.27 | | | | | |
| 7000 INSURANCE | 19,433.00 | 75,955.00 | 73,000.00 | 2,955.00 | 104.05% | 68080.80 | 73,000.00 |
| 7100 LICENSE & REG | 155.00 | 1,015.77 | 1,200.00 | -184.23 | 84.65% | 360.00 | 1,200.00 |
| 7200 MEDICAL SUPPLIES | 4,143.08 | 19,948.98 | 20,000.00 | -51.02 | 99.75% | 20081.09 | 20,000.00 |
| 7300 Office Expense & Supplies | 547.23 | 12,171.93 | 9,400.00 | 2,771.93 | 129.49% | 12250.64 | 9,400.00 |
| 7304 dispatch equipment | 968.95 | 968.95 | 10,000.00 | -9,031.05 | 9.69% | 0.00 | 10,000.00 |
| 7500 6 WASHINGTON Maint/Costs | | | | | | | |
| 7501 CommonCharge Town (semi) | 0.00 | 8,238.20 | 8,238.00 | 0.20 | 100.0% | 7154.24 | 8,238.00 |
| 7503 CLEANING | 1,735.00 | 25,808.75 | 25,895.00 | -86.25 | 99.67% | 14782.00 | 25,895.00 |
| 7505 Maintenence Contracts | 11,051.79 | 38,171.98 | 53,680.00 | -15,508.02 | 71.11% | 39144.60 | 53,680.00 |
| 7509 Misc Building Costs& Exp | 103.53 | 23,332.43 | 45,000.00 | -21,667.57 | 51.85% | 21720.37 | 45,000.00 |
| 7510 GARBAGE | 125.07 | 1,457.46 | 1,290.00 | 167.46 | 112.98% | 1186.44 | 1,290.00 |
| 7700 UTILITIES | 8,975.59 | 65,444.86 | 77,000.00 | -11,555.14 | 84.99% | 71376.67 | 77,000.00 |
| Total 7500 6 WASHINGTON Maint/Costs | 21,990.98 | 162,453.68 | 211,103.00 | -48,649.32 | 76.96% | 155364.32 | 211,103.00 |
| 7600 TECHNOLOGY | 3,751.65 | 20,747.02 | 23,430.00 | -2,682.98 | 88.55% | 11976.84 | 23,430.00 |
| 7610 Landscape Main/Washington | 0.00 | 8,096.60 | 5,000.00 | 3,096.60 | 161.93% | 3959.00 | 5,000.00 |
| 8500 FUND RAISING EXPENSE | 1,912.00 | 9,617.73 | 8,000.00 | 1,617.73 | 120.22% | 0.00 | 8,000.00 |
| 8602 EMS back up | 3,300.00 | 17,100.00 | 17,000.00 | 100.00 | 100.59% | 14700.00 | 17,000.00 |
| 8700 Primary Paramedic Contract | 0.00 | 218,000.00 | 250,000.00 | -32,000.00 | 87.2% | 200000.00 | 250,000.00 |
| 9000 PAYROLL | 8,892.44 | 37,392.26 | 41,500.00 | -4,107.74 | 90.1% | 30524.45 | 41,500.00 |
| 9100 REFUND INSURANCE PAYMENT | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.0% | 8602.69 | 1,000.00 |
| 9200 CAG ADMIN FEE | 9,979.44 | 73,643.29 | 62,000.00 | 11,643.29 | 118.78% | 70554.05 | 62,000.00 |
| Total Operating Expense | 107,102.24 | 966,966.98 | 1,004,957.00 | -37,990.02 | 96.22% | 880842.66 | 1,004,957.00 |
| Ordinary Income | 35,548.65 | 863,904.53 | 335,043.00 | 528,861.53 | 257.85% | | 335,043.00 |
| **Other Expense** | | | | | | | |
| 9700 Trustee expense | | | | | | | |
| 9702 Stipends | 7,700.00 | 53,800.00 | 43,200.00 | 10,600.00 | 124.54% | 33600.00 | 43,200.00 |
| 9703 Scholorships | 0.00 | 9,500.00 | 8,000.00 | 1,500.00 | 118.75% | 12500.00 | 8,000.00 |

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## Profit & Loss Budget Performance
### September 2026

| | Sep 26 | Oct '25 - Sep 26 | YTD Budget | $ Variance | % of Budget Attained | Last FYTD Oct 2025- Sep 2026 | Annual Budget |
|---|---|---|---|---|---|---|---|
| 9704 Legal Expenses | 902.50 | 3,850.00 | 5,000.00 | -1,150.00 | 77.0% | 2592.50 | 5,000.00 |
| 9705 Other Trustee Expenses | 338.82 | 1,105.97 | 3,000.00 | -1,894.03 | 36.87% | | 3,000.00 |
| 9706 CAG Billing/TreasurStipend | 400.00 | 9,400.00 | 24,400.00 | -15,000.00 | 38.53% | 7000.00 | 24,400.00 |
| 9707 discretionary fund | 14,000.00 | 14,000.00 | 21,500.00 | -7,500.00 | 65.12% | 6000.00 | 21,500.00 |
| 9708 Event & Facilities coordin | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 100.0% | 2500.00 | 3,000.00 |
| 9709 Incentive Plan Bonus | 0.00 | 84,972.00 | 190,000.00 | -105,028.00 | 44.72% | 118215.00 | 190,000.00 |
| Total 9700 Trustee expense | 23,341.32 | 179,627.97 | 298,100.00 | -118,472.03 | 60.26% | 183263.50 | 298,100.00 |
| **Net Income** | **12,207.33** | **684,276.56** | **36,943.00** | **647,333.56** | **1,852.25%** | | **36,943.00** |
| 3501 INTEREST AND DIVIDENDS | 692.80 | 4,312.16 | | | | | |
| 3600 INVESTMENT GAINS | -58,434.71 | 215,921.26 | | | | | |

| | |
|---|---|
| CAPITAL EXPENDITURES | |
| ABS Software Upgrade for Climate Control o | 22925 |
| Stryker-Power Load & Stretcher | 70,931 |
| 2026 Medallion Ambulance | 306,494 |
| REI Tech/Cameras & Keyfobs | 47,562 |
| REI Tech/Cameras Labor | 24,803 |
| Total Key Fobs & Camera | 72,365 |
| Motorola Solutions/Remotes | 2112 |
| Motorola Solutions/Remotes | 5296 |
| Lenovo Think PAD | 1240 |
| Trustees Conference Room Chairs | 5900 |
| Outdoor Furniture | 9025 |