Newtown Volunteer Ambulance Corps
Executive Board Meeting Minutes
October 7, 2026
Attendees : Chief Newsom, Asst Chief Fuchs, Sec/Treas Serra, MAL Porto, MAL P Salvo, EMT DaSilva, EMT Davis

Meeting called to order by Chief Newsom at 7:05pm.

Minutes to the September 14, 2026 were reviewed and accepted.

New Business:

Committee Chair Updates:

- Staffing:
    - No update.
- Supplies:
    - No update.
- Hospitality/Legal:
    - The annual Holiday Party will be held at Marygold's on December 19th.
- Building:
    - Preventive maintenance remains on schedule.
    - Fire extinguishers renewed until 2027.
    - Edgerton will be called to check the HVAC system.
- Tech:
    - Pictures of the rigs will be taken when weather permits.
    - Potentially look at adding slots to Volgistics for students to avoid multiple students signing up for ride-a-longs at the same time. MAL Salvo to investigate and report back.
- Cameras:
    - System upgrades are complete with 30-day retention. Future work will address two unmonitored parking spaces. Management confirmed cameras will not be used for active monitoring. The E-Board is in agreement with the Trustees recommendation limiting the kitchen camera view of the table and that all other current camera views are acceptable. The dining room/day room camera will be adjusted to only capture the cooking area. Members are not being monitored in the kitchen table or lounge areas. Trustees requested analysis on any other coverage gaps. Information has been provided to the Trustees and the E-Board.
- Training:
    - FTOs have been asked to run monthly skills station reviews on the third Thursday of each month.
    - There were 3 newly released members in September, 2 more to be released in early October and there are 8 trainees with their primary FTOs.

    - There are several applicants pending and there are 4 new trainees starting in the next few weeks.
    - October will be the Skills review with state check-off sheets provided.
- QA:
    - No updates.
- Communications:
    - No updates.
- Uniforms:
    - No updates.
- Vehicles:
    - Stryker equipment ordered for the two new ambulances (cots and loaders).
    - On spots to be installed in October for 97-1, 97-2, 97-3.
    - The display TV in the garage has been set up to include the rig update information.

Request was made to make a change in Volgistics to add administrative access to the Chair of the Community Relations Committee in order to add events. After discussion, it was decided to leave the admin capability as is since that capability has total access which should be limited to a few members.

Sec/Treas Serra gave an update on the Junior Policy. The Bylaws Committee will be meeting on October 14 to review and discuss the recommendations made by the Trustees attorney, who felt that the document was very good at a high level but needed some clarifications to ensure continuity. After the Committee reviews it will be sent to the Chief and the Junior Committee for review.

The MVR SOP update has been finalized and will be sent to the Chief for review and signature. Soon thereafter it will be sent to the Corps. Members who have already processed the request will not have to do it again. Notices will be sent to those members who need to sign the form and complete the process.

Sec/Treas Serra gave an update on the Bylaws Amendment process. Since a quorum was not achieved on the original date of the vote, it was requested that the vote be moved to November 11th which is the night of the Annual Meeting since it is likely a quorum can be achieved. The E-Board reviewed and approved the request.

Chief Newsom addressed the issue concerning members who have radios that infrequently direct respond in situations where multiple calls are going on. The Chief asked the Bylaws Committee to draft an SOP which will require any member who has a radio will need to direct respond at least once per month.

A brief update on MIH was provided. Similar to the discussion on this topic in September, the Trustees have given their approval to continue the program and any member questions

concerning MIH from an NVAC perspective should be addressed directly with EMT J Jorgenson. A separate email with more information will be sent to the Corps within the week.

Meeting adjourned at 7:31pm and the E-Board moved to Executive Session.

Respectfully submitted,

Guy L. Serra
NVAC Secretary-Treasurer