NEWTOWN AMBULANCE
EMS TRAINING CENTER

6 Washington Square, Newtown, CT 06470
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Class Policies and Student Expectations

Emergency Medical Technician Class

Student Policies/Contract

Overview: You are about to take a state of Connecticut approved Emergency Medical Technician (EMT) class. It will be taught at the Newtown Ambulance building at 6 Washington Square road in Newtown Ct. The class starts on Tuesday, January 5, 2027 and runs until April 15, 2027 and meets twice a week on Tuesday and Thursday evenings from 6pm until 10pm with one Saturday a month. The Saturday dates are as follows, 1/16, 2/20, 3/6 and 4/10. The material will be taught with a mix of lecture and hands on training taught by instructors with many years of experience. Please read these policies carefully before you commit to the class.

Lead Instructor- The lead instructor is Steve Rambone, EMS-I (Instructor)

Communication- We will use the email nvacemtclasses@gmail for all class communication.

Class Enrollment - There will be an enrolment cap to ensure small group instruction. The class is always a mix of ages but you must be 16 years old by April 1, 2027 to enroll.

Textbook: We use a physical textbook, in this class. it is "Emergency Care 14 edition" by Daniel Limmer and Michael O'Keefe. It is known as the "Brady Book". This will be supplied to you at registration and is included in the tuition for the class. This is an expensive textbook so treat it with care.

Attendance:
All classes are mandatory. If you must miss a class for something important, please notify the lead instructor, we understand certain things come up. The attendance standards must be established in order to comply with the State of Connecticut OEMS requirements to assure competency. The class must be at least 150 hours in total. A syllabus will be handed out at registration. The syllabus is intended as a guide and may be subject to change

Class times: Tuesday and Thursday classes start at 6pm and run until 10pm. There are four classes that you will be doing hands on training that run until 10:30pm. It is understood that the class runs in the middle of dinnertime so you may bring food and snacks and eat quietly during class time. We have a microwave and a small refrigerator for your convenience. You also will be given several breaks during each class. The few Saturday classes we have start at 8:30am and run until afternoon.

Syllabus: A separate syllabus will be handed out covering all class information. This will include topics, times and instructors.

Tuition:
The total cost of the class is $975 which includes a textbook, AHA CPR, a class uniform shirt and some medical equipment. A $350 deposit is required to start the class. The $350 deposit is non-refundable due to the cost of ordering the books and supplies. The remaining $625 may be paid in full once the class is underway or in several installments. No one will be allowed to sit for the class final exam until all tuition is paid in full. If joining Newtown Ambulance as a member the tuition is free but conditions apply. See the "Free tuition agreement form" under the "steps to enroll" on our website for details.

Ambulance ride time:
In addition to the scheduled class time, you are required to have ride-along time on a Newtown ambulance responding to 911 calls. This is in addition to the classroom hours. All students are required to have no less than 10 patient contacts. For the ride-along time, you will schedule these dates at your own convenience. In doing these observations please be aware you may see all different types of emergency situations and on some rare occasions might be upsetting to some individuals. The ride along aspect of the class starts the after the first month of the class. We will explain how this will be set up once the class starts.

Specific Class Policies

ABSOLUTLY NO CELL PHONES ARE TO BE OUT DURING LECTURES! Please put them on silent mode and put them out of sight. You may certainly use them during break time. Also, notes should be taken on paper or a tablet. We prefer that you **do not** use a laptop in class.

Dress:
Casual attire is appropriate in class. During practical sessions, you will be moving about, sitting on the floor, and participating in simulated emergency care. So dress comfortably! But, there are dress codes for the ambulance ride-alongs, these will be addressed as we approach that section which is later on in the course. But to plan ahead, navy blue pants are required (no jeans, leggings or scrubs). "Dickies" or EMS pants is what is required.

Cancelled classes due to weather conditions:
The EMT classes held at Newtown Ambulance are NOT affected by school closings and in most cases the class will continue as scheduled in the case of snow or bad weather. Basically, if the snowfall is 5" or less, we will have class. If you feel it is not safe to travel you may miss the class. If the weather is extremely bad, you will receive an email at least 2 hours ahead of class letting you know the class is cancelled. Make-up hours will then be rescheduled.

ADA statement: The Newtown Ambulance EMT class is an affirmative action program and is an equal opportunity educational experience. The Newtown Ambulance EMT class is committed to the full inclusion of all qualified individuals. As part of this commitment, Newtown Ambulance will ensure that persons with disabilities are provided reasonable accommodations as related to work in the EMS field. Our classrooms are ADA accessible.

Class expectations:
Our speakers and instructors are very experienced in the field of prehospital care. The chapters for each class must be read prior to the class. Each segment of instruction builds on the previous segment. We expect you to keep up with the reading so you don't fall behind.

Academic Standards:
There will be quizzes given throughout the class in order to see if you are understanding the material. These are for your benefit and will help you to prepare for your final exam. A mid term and a class final exam will also be given. You must score an 70% on your class final exam to pass the class. In addition to the testing, a homework assignment reviewing the material will be given near the end of the class. Remediation, if needed will be offered on a case by case situation.

Code of conduct
While in this class and as long as you remain an EMS provider, you are expected to adopt a code of ethical and professional behavior which reflects positively upon yourself and the health care profession. Deviations from this code of conduct detract from you and all of us involved in caring for others. Always act with the utmost concern for the well being of your patient, your partner and your organization. Adhering to an ever evolving standard of care will require diligence on your part, not only now but throughout your tenure in health care.

To be certified EMT in the state of Connecticut, you must meet the following requirements:
(From the State of Ct OEMS website)

An EMT applicant must be at least sixteen (16) years old and meet one of the following requirements:

- Successful completion of an OEMS-approved Emergency Medical Technician (EMT) training program in Connecticut with a minimum of 150 hours (including written and practical examinations).
- Successful completion of the NREMT EMT cognitive examination.
- Successful completion of a Connecticut OEMS approved psychomotor examination.
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Documentation Requirements

- A completed online application on the Connecticut eLicense website for EMT certification.
- EMT Training Program Completion Form, submitted directly from you instructor to the Office of Emergency Medical Services.
- If under 18 years of age, a Parental Consent Form.
- Successful completion of an OEMS approved EMT psychomotor (practical) examination.
- Successful completion of the National Registry of Emergency Medical Technician (NREMT) EMT cognitive (written) examination.
- If applicable, a completed Verification of EMS License/Certification Form from all states in which the applicant is, or has ever been certified, current or expired, forwarded directly to OEMS from the appropriate authority in any U.S. State or territory in which the applicant is or has ever been certified as an EMT. Please contact the jurisdiction for completion fee information.

All supporting documentation (except for the online application) should be sent from the ***primary source*** (state, territory and/or instructor) via any of the following:

via email: dph.emslicensing@ct.gov (*Preferred Method*)
via fax: 860.920.3142
via mail: Connecticut Department of Public Health
EMS Certification
410 Capitol Ave., MS # 12 EMS
P.O. Box 340308
Hartford, CT 06134-0308

Telephone: 860.509.7975

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Additional testing information, (The National Registry of EMT's):

In addition to taking the Newtown Ambulance EMT class, in order to become a State of Connecticut EMT, you must also pass the National Registry (NREMT) exams. These are two separate exams, one is a computerized written test, the NREMT test referred to in class as "The Pearson Test", the other a hands-on practical test. They are NOT part of the Newtown EMT class. These tests are given in multiple locations throughout the state. If you pass this class to qualify to take the National registry written and practical tests, a processing fee will be required. *This is a separate fee not included in the fee you paid to take this EMT course and is paid direct through independent websites and is the sole responsibility of the student. This is the policy in all EMT classes no matter where you take the class. Although we will do all we can to prepare you for both tests, there are no refunds if you fail either the written or practical exams.*

Confidentiality:
This institution maintains a strict policy of patient confidentiality. This applies to all aspects of this program. Never discuss specific patients that you see or read about as part of this class. Never post anything about patients, classmates, instructors or this class on any of the social networks. Patients and their families must be secure in their understanding that the nature of their illness or injury, and any other personal information will be held in the strictest confidence by ALL staff and students of this institution. Use of cell phones and picture taking is strictly prohibited on any and all EMS calls and clinical rotations. Your absolute and unwavering cooperation in this area is expected. Violation of patient privacy, confidentiality rules or unauthorized release of protected patient information will result in immediate and irrevocable expulsion from this program and may also result in serious legal consequences.

Background check:
The State of Connecticut does not certify anyone as an EMT with a criminal background (meaning felonies, contact the state OEMS if you have any questions about this) There is information about this when you go online and register to become an EMT. You should not be taking this class if you have a criminal background.

Learning and feedback: Our mission is to make you the best possible EMT and for you to pass all testing on the first try. Listen carefully to all lectures and feel free to ask any questions along the way. Remember, no question is too dumb to ask. We are here for you to succeed.

The Newtown Ambulance headquarters on Wasserman way in Newtown and location of the EMT class

Our modern socially distanced classroom